



OFFICE OF THE PROSECUTING ATTORNEY
20TH JUDICIAL CIRCUIT
BOONE COUNTY, INDIANA

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January 8, 2008

Ms. Debra Zachelmeyer
706 South Main Street
Whitestown, IN 46075

RE: Your duties as Whitestown Clerk-Treasurer and Audit Report No. B31168

Dear Ms. Zachelmeyer:

This office is in receipt of a letter and the above referenced audit report from the Indiana State Board of Accounts dated December 14, 2007 regarding the examination of the Town of Whitestown, Boone County Indiana. According to this report and follow-up communication this office had with the State Board of Accounts it is this office's understanding that the financial records for the Town of Whitestown are in complete disarray or simply do not exist. By law, the public office charged with the responsibility of maintaining these vital records is that of the Clerk-Treasurer and you held this post during the aforementioned examination period, i.e., January 1, 2005 to December 31, 2006. It is also this office's understanding that you were re-elected to this position on November 6, 2007 and began serving your four year term on January 1, 2008. Thus, you will again be the person in charge of maintaining these vital records.

In the event you do not take immediate action to rectify this problem to the satisfaction of the State Board of Accounts, the State, through its Prosecuting Attorney for the 20th Judicial Circuit, will seek to have you removed from office pursuant to I.C. § 5-8-1 for refusing or neglecting to perform the official duties pertaining to your office.

Very truly yours,

STATE OF INDIANA
OFFICE OF THE PROSECUTING ATTORNEY
20TH JUDICIAL CIRCUIT

By


Todd J. Meyer
PROSECUTING ATTORNEY

TJM/amp